



## **San Bernardino County Fire Hazard Abatement**

### **Process Summary**

- **Initial property surveys conducted. Parcels in contract cities and the unincorporated areas of San Bernardino County are surveyed.**
- **A Notice and Order to Abate is issued to properties with fire hazards. There is a 10 or 30 day time frame to comply.**
- **A property owner may appeal this Notice and Order to Abate within the 10 or 30 day compliance time frame. There is a filing fee for appeal which is refunded only if the appeal is successful.**
- **A 2<sup>nd</sup> Survey is conducted after the Notice and Order to Abate compliance due date.**
- **A ten day extension for compliance may be granted if more than 51% of the abatement has been completed and the property owner has notified Fire Hazard Abatement. An additional inspection will determine if the extension can be approved. The property owner is billed for the cost of this inspection.**
- **Non-compliant properties are issued an Administrative Citation (\$100 per violation) following the 2<sup>nd</sup> property survey. The Administrative Citation is mailed to the property owner prior to any other bills or invoices. The citation may be appealed up to 20 days after citation issuance.**
- **Property owners of the non-compliant properties are allowed 10 days from the citation mailing date to abate the remaining fire hazards and submit photographic evidence of the completed abatement.**
- **The County will initiate action to abate the fire hazards on the remaining non-compliant properties.**
- **An abatement warrant must be obtained if abatement is required on parcels with structures. The administrative cost for warrant procurement and service is billed to the property owner.**

- **A work order is assigned to the County approved contractor to abate the fire hazards on the non-compliant properties. The contractor completes the abatement and the property owner is billed for this work.**
- **An abatement invoice is generated and sent to the property owner of the non-compliant property for all or some of these aforementioned costs including: Inspection fee, Warrant fee and County contractor abatement cost.**
- **A property owner may appeal the invoice up to 60 days from the billing date. There is an Appeal filing fee which is refunded only if the appellant is successful in having all invoiced fees rescinded.**